

**JEFFERSON BELMONT REGIONAL SOLID WASTE AUTHORITY
MINUTES FROM REGULAR MEETING OF JANUARY 14, 2019**

ROLL CALL:

PRESENT: Terry Bell, Mike Bianconi, Chuck Dawson, Jerry Echemann, Scott Fabian, Barbara Godwin, George Irvin Jr, Tony Kolanski, Robert Krajnyak, Joe Luckino, James Mavromatis, Mark McVey, Frank Petrola, Rob Sproul

OTHERS: Anita Petrella, Dave Hays, Natalie Lysle, Louise Holliday, Arley Owens, Gus Kayafas, Craig Petrella

A quorum being present, Chair Scott Fabian called to order the regular meeting of the Jefferson Belmont Regional Solid Waste Authority Board at the Steubenville City Hall Pugliese Room, 115 S Third Street, Steubenville, Ohio at 5:20PM on, Monday, January 14, 2019.

MINUTES: A motion to approve the December 10, 2018 regular monthly meeting minutes was made by Dr. Petrola and seconded by Bell. **Vote: All said Aye. Motion passed.**

CORRESPONDENCE: Scott Fabian

Mr. Fabian read a thank you letter from the Friendship Room for the Stock the Pantry fundraiser funds they received. Ms. Petrella explained that all of the food pantries that received the donations are nonprofit.

GUEST SPEAKERS:

Arley Owens, Executive Director of the Ohio Recycling Coalition
Mr. Owens introduced himself to the Board and spoke about what the ORC organization does. He explained that since Mrs. Holliday has been appointed President they have 14 new businesses join the organization. He spoke about different locations and businesses he has visited and talked to about recycling. One business in particular has a product called the Leaf Burrito, which is used to collect yard waste. He stated the business was struggling financially and he was able to hook them up with an Ohio EPA Grant and they are now doing well.
Mr. Owens then spoke about a Script for a Film that he is planning to start in Jefferson County. Documents were provided to the Board, explaining they will shoot here at different locations and will include staff and Board members who will talk about the JBGT programs. He added that there will be an ORC meeting this Thursday, if anyone would like to call and join in that Mrs. Holliday has the phone number.

STAFF REPORTS:

Fiscal Report:

Mr. Hays read the Revenue Report for December, stating the amounts are less the Intrafund transfers, showing total revenue was \$262,350.54, with expenditures of \$159,447.48 and net income of \$102,873.06. Adding that the \$669,900.94 transfer from the General Operating Fund to the Rates & Charges Fund is the amount the Rates & Charges Fund needed subsidized. With no questions on the Non-Payroll Expenditures the Landfill Tonnage Report for October was reviewed, showing 7,323.96 tons In-District, 10,853 tons Out-of-District, 86,880 tons Out-of-State, with total tonnage of 105,057.99 for \$159,351.65.

A motion to accept the fiscal officer's report and approve Expenditures for December 2018 was made by Mr. Bell and seconded by Mr. Sproul. **VOTE: Unanimous, Yea, by roll call. Motion passed.**

Mr. Hays stated due to the truck accident they may need to rent one, so he would like to ask for an increase in Appropriations under the Rates & Charges Fund in the amount of \$20,000 in anticipation, the actual amount is still unknown.

A motion to increase the Equipment Line Item in the Rates & Charges Fund by \$20,000 as requested was made by Mr. Mucci and seconded by Mr. Bell **VOTE: Unanimous, Yea, by roll call. Motion passed.**

Mr. Kayafas entered the meeting.

GUEST SPEAKERS: (continued)

Gus Kayafas, Constantine Kayafas Architects

Mr. Kayafas gave a project update on the New Building, providing small Site Plan handouts to Board Members. He stated that they have been working with Chadan Engineering their consultants, and explained the elevation height set for the building, the excavating plans for the site, the layout of the two parking lots with total 28 spots, and how the site can be developed in the future with a building in the back and an area allowing for a possible loading dock to be built for resale value. They will meet with the Jefferson County Soil & Water and the Ohio EPA regarding requirements, the front lawn area is shown with a recessed/depressed area to handle storm run-off, but would still be mow-able and look like a regular lawn. The Port Authority has shared some information with them and they are currently reviewing it, there is a catch basin right across the street. He explained how the utilities will be brought in and will allow for hookup to a possible building in the future in back. Lighting will be all around on the building for security and on poles in the larger parking lot. Signage on the building will be lite. Anita Petrella added that the sign in front of the current office will be placed in the front lawn of the new building. Mr. Kayafas stated they will be meeting with the Port Authority this Wednesday for them to review and approve the Site Plan and signage.

Mr. Owens recommended a business in Columbus for lighting, explaining that they provide lighting that is a different style, more directional and green, adding they did the Governor's Mansion and offered to give Mr. Kayafas the contact information.

Mr. Kolanski asked if the State has any Grants available for "green buildings". Mr. Kayafas said he was not familiar with any, but knows on the tax side there are incentives.

Mr. Kayafas stated that they will have a type of bid Schedule for the Board at its next meeting on February 11th. It will give forecast bidding time, construction time, etc. He will need some dialogue on the bidding criteria, advertising requirements, other paperwork needed such as contractors bid, wage rates, etc. that he would like to talk about with Anita Petrella.

Director's Report:

The Jefferson County Litter Enforcement Report was provided to the Board.

Anita Petrella then discussed the 2019 Collections, stating there will be no electronics accepted at the Community Collections this year due to the issues of dumping, and the reduced electronic volume, which resulted in added costs from the contractor to be present and man each one last year. Instead there will be one (1) Special Electronic Collection in each County, and continue to share the cost of the CRV type TV's with residents. The Community Collections will accept tire and large bulk items only, no mattresses, box springs or hazardous materials. She then asked if

the Board would like to alternate the Household Hazardous Waste Collection by year for the two Counties or have one in each again this year. She explained the costs have gone up substantially. The Board discussed the subject briefly and agreed to still have one (1) HHW Collection in each County this year.

Anita Petrella informed the Board that the JBGT website has gotten outdated and the contact us email program unsecure, and is need of being updated. Staff has been working with Peirce Media who is creating a new website.

Anita Petrella informed the Board that the new employee had an accident on the Sunday before Christmas with one of the new front loading AutoCar Trucks while lifting a bin. There is extensive damage to the cab of the truck as well as the windshield and it will be down for an extended period of time. She has not received the estimate for repair yet. They will need to rent a truck while it is down for repair. CORSA pays for the repair but not the rental. The employee was still on his probation period and opted to resign. She will send the Board photo's of the truck.

Anita Petrella explained that they have gone through the rest of the previous applicants, with most eliminated for various reasons, and are at the end of the list to a potential employee. He does want to take the job she explained, but has since signed up and started school for diesel mechanic. He reportedly is doing well and would like to finish his schooling, then have the knowledge usable for the JBGT, especially if a mechanic position is ever considered in the future as previously discussed by the Board. She stated that our previous employee Mr. Easton who was in the works to retire has volunteered to come back part time, and delay his retirement, for the period needed until the new driver finishes school and has two weeks of training, she estimates until around the end of April. Ms. Petrella stated she could still advertise to take applications to have on hand in case something happens and the potential employee can't or doesn't take the position, but he says he adamantly wants the job for the benefits, schedule as well as many other reasons. The Board discussed, with discussion included the difficulty in finding reliable drivers by local Communities, other trucking companies as well as the JBGT, due to the gas and oil industry now booming. Members liked the option presented by Ms. Petrella and agreed to go with it.

Mr. McVey made a motion to rehire James Easton for 29 hours per week for the needed weeks, until around the end of April, for schooling and two weeks of training of the potential employee. Mr. Bell seconded. **Vote: All said Aye. Motion passed.**

The accident was discussed further. Mr. Mucci recommended going ahead with the advertising just in case the potential employee changes his mind.

Mr. Mucci made a motion to go ahead and advertise to accept Applications for a CDL driver to have on hand in case they would be needed over the next few months. Mr. Bell seconded. **Vote: All said Aye. Motion passed.**

Mr. Hays stated that back in November when the Board approved the payment to Harrison County to assist in the repairs of the Apex access road he thought he had asked for approval to increase Appropriations in the Contract Fee Fund, but he is unable to find a motion in the minutes. Attorney Albin Bauer said it could be done retroactively so he asked if the Board would approve to increase the Appropriations and the Contract Fee Fund by \$108,000 for the payment.

Mr. Mucci made a motion to increase the Appropriations and the Contract Fee Fund by \$108,000 for the payment. Mr. Bell seconded. **VOTE: Unanimous, Yea, by roll call. Motion passed.**

EXECUTIVE COMMITTEE REPORT: Scott Fabian

None.

FINANCE COMMITTEE REPORT: Rob Sproul

Mr. Sproul stated they did not meet but there was an issue the Board has discussed before about increasing the amount for the Grant Projects from \$80,000 to \$100,000 this year, that he would like to propose now, so that the Grants Committee can have an amount to plan.

Mr. Bell made a motion to approve up \$100,000 in funding for the Authority Grants in 2019. Mr. Dawson seconded. **VOTE: Unanimous, Yea, by roll call. Motion passed.**

PERSONNEL COMMITTEE REPORT: Mark McVey

None.

PLANNING COMMITTEE REPORT: Jim Mavromatis

None.

GRANTS/SPECIAL EVENTS COMMITTEE REPORT: Barbara Godwin

Ms. Godwin stated there is no specific plan other than to see who applies for the Grants this year and how much is requested. She added that Mrs. Lysle has asked that the timeline dates be moved up this year, accepting the Applications immediately with a deadline before the March 11th Board meeting allowing the Grant Recipients more time to complete them during the year. However, she would like a few changes in the Application packet: allowing emailing of Applications again this year, making sure they are limited to just one (1) application per organization/entity, and highlighting the requirements with one in particular - the temporary JBGT logo that was put on some grant projects last year, making it mandatory for a permanent marking of the JBGT logo in the Application wording. The Board agreed to allow the Application packets to go out immediately as requested.

SEARCH COMMITTEE REPORT: Terry Bell

None.

LANDFILL REPORT: Dr. Frank Petrola

Dr. Petrola reported there were a lot of complaints in mid-December, but believes this was due to the EPA ordered dig of a horizontal well resulting in about 1,000 feet of exposed garbage. Fifteen percent of the complaints however, were received around Christmas when Montauk's Flair went down. Adding they have been pretty good so far in January.

The Transfer Station in Belmont County was discussed by the Board, with questions regarding the issues from previous discussions of lines and closure signage.

Mr. Craig Petrella of Apex entered the meeting.

Craig Petrella was asked about the recent status of the Transfer Station. He replied that it has been open 95% of the time since Christmas.

Craig Petrella exited the meeting to answer an incoming call.

Mr. Sproul talked briefly about if a local garbage business is servicing a certain percentage of residents in Belmont County it might give them the right to take control of the recycling as well, he is not sure of the details but it is something the Authority should look into.

Craig Petrella re-entered the meeting.

Mr. Petrella stated that one day a Masher blew up causing some issues with odor, and they did have truck trouble, but now have three (3) empty trailers ready for tomorrow morning and normally do (7) seven trailers a day.

OLD BUSINESS:

None.

NEW BUSINESS:

Next meeting set for Monday, February 11, 2019 at the Bellaire Public Library at 5:30PM.

ADJOURNMENT: With no further business to come before the board, the meeting was adjourned at 6:30 pm.

ATTEST:

Scott Fabian, Chair

Mike Bianconi, Secretary