

**JEFFERSON BELMONT REGIONAL SOLID WASTE AUTHORITY
MINUTES FROM REGULAR MEETING OF MARCH 14, 2022**

ROLL CALL:

PRESENT: Mike Bianconi, Jerry Echemann, Scott Fabian, Andrew Henry, George Irvin Jr, Tony Kolanski, Robert Krajnyak, Dan Lima, James Mavromatis, Mitch Morelli, Domenick Mucci, Rob Sproul

ABSENT: John Davies, Chuck Dawson, Joe Luckino

OTHERS: Anita Petrella, Dave Hays, Natalie Lysle, Tammy Shepherd, Brad Polaski, Craig Petrella

A quorum being present, Chair Scott Fabian called to order the regular meeting of the Jefferson Belmont Regional Solid Waste Authority Board at the JB Green Team building, 228 Technology Way, Steubenville, Ohio at 5:30PM on, Monday, March 14, 2022.

MINUTES: A motion to approve the February 14, 2022 regular monthly meeting minutes was made by Mr. Echemann, and seconded by Mr. Mucci. **Vote: 11 said Aye, with Mr. Morelli abstaining. Motion passed.**

STAFF REPORTS:

Fiscal Report:

Mr. Hays reported for February revenues of \$247,847.81, with expenditures of \$109,234.49 and net income of \$138,613.32. Non-Payroll Expenditures were reviewed with no questions. Apex Fee Report for January shows 7,342.38 In-District tons, 17,429.30 Out-of-District tons, 88,312.94 Out-of-State tons yielding \$174,670.39. Mr. Craig Petrella explained the reduction in tonnage was due to dealing with the two different railroads who have had problems which has held their trains up, and the landfill has missed 6 trains in the last two months. There are 346 cars with 4 boxes per car waiting to come in. They internalize 1.8 million last year and are looking to do at least 1.8 possibly 2 million in 2022 if the railroad cooperates.

Mr. Mucci made motion to accept the Fiscal Report, Mr. Echemann seconded. **Roll call vote: All said Yes. Motion passed.**

2022 Permanent Appropriations

Mr. Hays reported that he was very conservative in estimated revenues based on everything that is going on in the economy and is uncertain if it will affect the Authority revenue stream. He then asked Mr. Petrella if the increase in fuel costs would impact volume at the landfill. Mr. Petrella stated a little bit but 80% comes in on rail so it won't impact it much. Mr. Hays stated he and Ms. Petrella reassessed what would be spent on expenditures and revised what is to be spent on vehicles from \$386,000 down to \$200,000. The 2022 appropriation measure is based on 2021 expenditures, with some adjustments for knowns such as employee salaries, etc. The increase to the Contract Services is pretty hefty this year because of the possible contracts relating to the siting strategy of a facility. Also, he and Mr. Sproul decided to bump up the fuel costs substantially. After he eliminated the intra-fund transfers, he estimated revenue at \$3,113,500 and appropriations of \$2,778,606 based on this budget, but added they need to keep a close eye throughout the year. Mr. Mucci asked about the transfers of \$800,000 and \$200,000 under Appropriations. Mr. Hays explained that at end of each year we transfer out of the General Fund the amount of the cash deficit in the Rates & Charges Fund to that fund which is estimated to be \$800,000 at this time. A \$200,000 transfer will be required to increase the Capital Reserve Fund appropriations for 2022 capital acquisitions.

Mr. Irvin asked how the Grant applications were going and about the amount of funds requested with them to date. Mr. Mucci stated they had received 10 applications so far, with another one received today. Mrs. Lysle reported there were two more received that she had to contact to request additional information that was missing on their applications, the amount requested to date is \$27,000. April 4th is the deadline for Applications.

A motion was made to approve the Permanent Appropriations by Mr. Krajnyak, Mr. Mavromatis seconded. **Roll call Vote: All said Yes. Motion approved.**

Director's Report:

Collection Costs Increase

Ms. Petrella stated the Annual Collections begin in the Spring and the dumpsters to be sent to the different Townships (14 in Jefferson and 10 in Belmont this year) will increase in price. The prices have now been raised to \$435 per roll off. The Tire Trailers will be 8% more than they were last year, they wanted to charge \$3,050 per cleanup, but she was able to negotiate cost to go by weight instead with lasting mulch since some of the trailers at a few locations don't get completely filled. Partially filled trailers may be taken to the next collection when possible, to help reduce cost.

The Household Hazardous Waste (HHW) will probably be \$35,000 in each county, an increase from \$30,000 last year. She asked if the Board wanted to go back to how they used to by alternating one in either county annually (example Jefferson one year, Belmont the next year) instead of one in both counties each year to lower costs. The Board agreed to keep one in each County this year. Ms. Petrella said the dates have been set for June 11th in Jefferson and August 27th will be Belmont's.

EEO Report /Truck Status

Ms. Petrella stated that since the Contracts have been signed, they have moved forward on the trucks, but they can't be ordered by the dealerships until at least April 1st and have gone up about \$5,000 each. She's also assuming the trailers will go up, and they did appropriate \$60,000 for each County for the trucks but it may increase since it is uncertain when we will be able to get them, it may be a year or more out. The soonest we are looking at is a May of 2023 build. Officer Polanski stated that Gary Ramen alleges they can order sooner but too soon to know for sure. Officer Polaski's Report was presented for members to review. Ms. Petrella explained that he has been able to cite people for illegally dumping in our bins, and they have gone to the District Courts. Officer Polaski reported the Courts have been very cooperative with restitutions and the case numbers are listed on his report for anyone wanting further details. Mr. Hays suggested advertising in the newspaper to deter others from dumping.

Wintersville Site

Ms. Petrella stated they were able to find a temporary site in Wintersville at the Village building, but they will be getting new asphalt on their parking lot in August at which time we will have to remove the site. The Herald Star and WTOV news will be in doing stories tomorrow, and she will be putting Officer Polaski in the interview to get the word out about him investigating illegal dumping at the sites. Mr. Mucci asked about the cameras. Ms. Petrella stated that the cost estimated by Louttamus was extremely high at approximately \$10,000 each and they didn't get back with her with a quote. She said Officer Polaski had another idea for another cheaper route for camera's to get license plates at night they are going to try, and we are having signs made to be placed at some of the sites, 10 for Belmont and 8 for Jefferson. Ms. Petrella reported that Officer Polaski was asked to join an Environmental Officers Task Force by the Stark Tuscarawas Wayne officer.

Keep Ohio Beautiful will be having an Environmental Enforcement Workshop for Officers at the Towers building downtown Steubenville on May 24th. The last time it was held in Steubenville was 2014. A lot of helpful information will be presented on laws for illegal dumping and other environmental issues. JBGT staff and officers will be going, and she will send out an invitation to the Board. Those wishing to attend must RSVP since they will be providing lunch.

Ms. Petrella reported that the Murph's quote for the cab on the Enforcement truck was \$4,000 which has gone up a little also but won't be able to be ordered until after the truck is purchased. Ms. Petrella stated that the two officers have both done an excellent job, and that it takes a little while to learn the ropes of issuing the citations and working with the prosecutors on the illegal dumping. Mrs. Shepherd reported that Officer Gehrig has several citations for dumping of tires by one individual who did not show up for court and now has a warrant out for him. He has been working with neighbors who are providing information and video to assist with the case.

Mr. Mavromatis asked if any offenses could allow of towing of the vehicles. Mr. Polaski stated that any offense the judge could order a seizure, but he hasn't asked for that as of yet, he has felt very fortunate that the Courts have been very cooperative in giving restitution in the form of higher fines at \$150-\$200. The issue with Community Service is that you spend years of them not showing up. Two citations were in the Steubenville Court.

Ads on TV

Ms. Petrella stated that we have some Ads already made which we will reuse, plus are working on one showing the process of how to handle the materials and how they go to a facility in Mt. Pleasant PA. Also, as often asked about a short Ad will be created showing what JBGT gives back to local communities each year for about 15 seconds. The different events and programs to be included were quickly named. The Ad will run for about a month. Mr. Hays stated that ORC 3734.57G has 10 allowable expenditures that we are permitted to spend the tipping fees on, and alot of it has to do with what is in the SW Plan, so the giving back options are limited.

Wintersville Site

Ms. Petrella stated she is hoping to find another location in Wintersville before losing the temporary site in the fall, explaining the issues of why it has been difficult finding one, and the possible location next to NAPA if the property owner allows for it. If allowed, we would have to place gravel at the site or a blacktop pad for the trucks to be able to service the bins without getting stuck in mud, and possibly a fence around it. It is difficult to find a location with just a few acres to even purchase to create a site, but this may be the better option if the property owner agrees to it. She will try to get an estimate for concrete or blacktop to give an idea of cost in case owner will allow the property to be used.

Health Department Contract

Mr. Henry stated the Contract is currently set to "not to exceed \$80,000", and that they only billed the Authority last year for \$59,000. He explained it was so low because they still had issues with generating invoices last year, and how in the past they used to bill with Payroll Sheets and now they send activity logs instead, and that there had been discrepancies which didn't add up to what was in payroll. It took some time to figure out the system. Due to this they ended up under billing \$29,000 of a total of \$88,000 costs in 2021. For these reasons his Board would like to see that amount as "not to exceed \$100,000" in the Contract. He suggested to his Board that they accept the \$80,000 amount contract then renegotiate if they begin to reach that, but his Board does not wish to renegotiate the amount later in the year. Discussion followed.

Mr. Mucci suggested since it already says \$80,000 in the SW Plan and it is budgeted that way, to make a motion for \$80,000 and if proper documentation is presented once they reach \$80,000 go up another \$20,000. Mr. Fabian stated that as he's mentioned before the CD&D money the Health Department receives is supposed to go towards those costs. Mr. Henry stated they definitely underutilize their CD&D money, it is very restricted, helping it fund a program like this is a possibility, but at this point the Health Department can't transfer money from CD&D into their Solid Waste Fund. They can get creative and charge salaries to it, they are now splitting salaries time to different funds, such as with Crossridge which was a previous solid waste landfill and also a C&D disposal. They plan to do that but do have restrictions and plan to better utilize the funds throughout the year. Mr. Fabian stated he was under the impression that was what the CD&D fees were created to be used for, and then the Authority's \$80,000 picked up after. Mr. Bianconi asked if they could be given details of the CD&D to help educate members of our Board. Mr. Henry explained they have similar restrictions as the Authority does, it has to be for CD&D expenditures. The Authority will have Attorney Bauer look at specifics of those funds to make sure how different funding is allowable before moving forward on the additional \$20,000 and will revisit if \$80,000 is reached. Andrew will ask his Board if this is agreeable.

ADR (45m)

Ms. Petrella explained that the Annual District Report is due June 1st each year. Jamie Zawila has done the Report for the last couple years. What she would like to do this year is have Mrs. Lysle complete the report, but we are late getting started and it will require overtime to do so with all of the other duties she now has including the Grants. The cost quoted by Ms. Zawila was \$6,300. She explained Mr. Hays spoke to Attorney Bauer and we are not able to contract with our own employee so it would just be overtime. Mr. Mucci stated they all had concerns after the last time with Ms. Zawila, when the SW Plan was submitted right up to the deadline which was two to three months after completion, and felt it was better to do it in house. Mr. Hays stated Mr. Bauer said what couldn't be done during regular hours she would definitely be eligible for overtime over the 40 hours but couldn't do the whole thing on the weekends, adding they couldn't have her do it on a contract basis because there is a prohibition in the law, but overtime over the 40 hours we can. Ms. Petrella explained she would work couple evenings during the week and on Saturdays to get it completed on time and we are already late starting with it. Mr. Bianconi stated a motion is not needed from the Board to do so as that is just general knowledge of an employee doing business. Ms. Petrella explained the delay was because Jamie Zawila has done it for a couple of years and she was expecting her to do so again, she requested a quote from her in January which wasn't received until after the February Board meeting. Ms. Petrella asked for a PO in the amount quoted of \$6,300, but Mr. Hays told her he and Mr. Fabian talked it over and felt they weren't sure they wanted to hire Ms. Zawila to do it. Mr. Hays explained he felt it should go before the Board first. Ms. Petrella stated work on the ADR usually begins in late January early February and now it is the middle of March which is a late start to do a lot of work. Mr. Kolanski stated if Mrs. Lysle is willing to do the work, then he thinks we should allow it. The Board agreed to allow for the overtime.

Trailer

Mrs. Shepherd is requesting to purchase a blue goose trailer like the ones we have had for many years, and have been using at the Wayne Township Drop-off Recycling site. The current one is old, rusty and falling apart, and they are asking for a new one. The Township empties it themselves and take it to southeastern Monroe County as it is a long way out for our drivers, and no room to use front loading bins. The price for a new trailer is estimated at \$18,000-20,000. Briefly discussed. The Board agreed to purchase a new trailer and asked if others owned by JBGT needs replaced also. Ms. Petrella said they would be needing replaced at some point in the future. Mrs. Shepherd explained that Wayne Township has been using and emptying the trailer since 2014. She stated they originally asked to apply for one of our Grants, but the cost is way over our \$5,000 grant allowance. She has quotes that range from \$14,800 to \$17,500 which includes shipping but not other expected charges and surcharges.

Mr. Bianconi made motion to authorize up to \$20,000 to purchase the trailer needed to replace the one at Wayne Township in Belmont County, Mr. Krajnyak seconded. **Roll call Vote: All said Yes. Motion approved.**

EXECUTIVE COMMITTEE REPORT: Scott Fabian
None.

FINANCE COMMITTEE REPORT: Rob Sproul
None.

PERSONNEL COMMITTEE REPORT: George Irvin
None.

PLANNING COMMITTEE REPORT: Jim Mavromatis
None.

GRANTS/SPECIAL EVENTS COMMITTEE REPORT: Mike Bianconi
None.

SEARCH COMMITTEE REPORT:
None.

LANDFILL REPORT: Andrew Henry

Mr. Henry reported 0 Violations to date this year, no Odor Complaints thus far also, and no Odor Intensity was detected. He will report on the Municipal Solid Waste Section for February and March next month.

OLD BUSINESS:

Mr. Fabian stated they have the Seneca Engineering Proposal. Mr. Hays explained that Mr. Bauer recommended we hire an Engineering Company to be available for any type of facility citing strategy engineering services, they would be on what is like a retainer. Attorney Bauer felt the cost of Senecas Proposal of \$18,915 was very fair.

Mucci made motion to have Attorney Bauer write up a Resolution to present to the Board next month for Seneca Engineering. Once the Resolution is passed it would go into effect immediately. Mr. Hays explained that anyone that would propose a facility and get their final permit to install, must come to the Authority with an application according to the siting strategy, then the Authority would hire consultants. Mr. Sproul seconded. **Vote: All Say Aye. Motion approved.**

NEW BUSINESS:

Mr. Echemann said Commissioner Dutton in Belmont County received a complaint that it was too muddy around the JBGT bins at old folks home. A brief discussion of when they could put gravel in due to the weather and soft ground. Gravel would be put in when the ground hardens and won't quickly sink into the mud. Mr. Bianconi offered to speak to the Township Trustees there to see if they will put some in.

Mr. Bianconi praised the JBGT staff for doing a good job stating they make the Board look good.

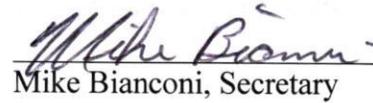
Next meeting set for Monday, April 11, 2022 at the Belmont JB Green Team building

ADJOURNMENT: With no further business to come before the board, the meeting was adjourned at 6:34 pm. with a motion from Mr. Echemann, seconded by Mr. Mavromatis. **All said Aye.**

ATTEST:



Scott Fabian, Chair



Mike Bianconi, Secretary