

**JEFFERSON BELMONT REGIONAL SOLID WASTE AUTHORITY  
MINUTES FROM REGULAR MEETING OF OCTOBER 5, 2020**

**ROLL CALL:**

**PRESENT:** Chuck Dawson, Jerry Echemann, Scott Fabian, George Irvin Jr, Tony Kolanski, Robert Krajnyak, Joe Luckino, James Mavromatis, Rob Sproul

**ABSENT:** Mike Bianconi, John Davies, Mark McVey, Mitch Morelli, Domenick Mucci,

**OTHERS:** Anita Petrella, Dave Hays, Natalie Lysle, Tammy Shepherd, Louise Holliday

A quorum being present, Chair Scott Fabian called to order the regular meeting of the Jefferson Belmont Regional Solid Waste Authority Board at the JB Green Team building, 67895 Pickering Road, St. Clairsville, Ohio at 5:30PM on, Monday, October 5, 2020.

**MINUTES:** A motion to approve the September 14, 2020 regular monthly meeting minutes was made by Mr. Echemann and seconded by Mr. Mavromatis. **Vote: 5 said Aye, with Mr. Dawson, Mr. Irvin, Mr. Krajnyak and Mr. Luckino abstaining. Motion passed.**

**STAFF REPORTS:**

**Fiscal Report:**

Mr. Hays reported revenues for September of \$173,564.48, with expenditures including payroll of \$182,957.98 for net loss of -\$9,393.50. There was a purchase of a new Isuzu Truck for \$56,373 which accounted for the loss.

The Non-payroll expenditures were reviewed with no questions from the Board.

Apex Tonnage Report for the month of August reflected 4,985.57 In-District, 8,925.39 Out-of-District, 79,763.63 Out-of-State, yielding a total of \$142,481.80.

A motion to accept the fiscal officer's report and approve Expenditures for September 2020 was made by Mr. Kolanski and seconded by Mr. Irvin. **VOTE: Unanimous, Yea, by roll call. Motion passed.**

Mr. Hays explained the Rates & Charges Fund is what the driver and labor salaries are paid from. With the new employee this year, as well as a few other factors, the Fund would be short this year unless they increase the Appropriations in that Fund. He is requesting an increase in wages of that fund for \$70,000, which will require an increase in PERS of \$8,100, and Payroll Taxes \$4,500, so salaries and benefits will be within the appropriations for the year, adding the office staff is paid out of the General Fund. This would take the fund to the end of the year. Mr. Echemann asked how many drivers total. Ms. Petrella answered eight (8) drivers and one (1) laborer.

Mr. Irvin made the motion to increase the Appropriations in the Rates & Charges Fund by \$70,000 as requested. Mr. Krajnyak seconding. **Roll Call Vote: All said Yes. Motion approved.**

**Director's Report:**

Ms. Petrella reported the upstairs office of the Belmont building is now renovated and anyone wishing to check it out after the meeting is invited to do so.

The Stock the Pantry Trailer is at the Fort Steuben Mall to early November for the paper/cardboard collection to benefit 7-8 Food Pantries in Jefferson County. Mr. Dawson asked

a similar program was done in Belmont County. Mrs. Shepherd stated Belmont does not have a trailer to use. Ms. Petrella stated they can consider a program for next year in Belmont County.

Ms. Petrella introduced Jamie Zawila to the Board explaining that she has been working with herself and Attorney Bauer on the new Solid Waste Plan and would leave it to Jamie to discuss under the Planning Committee.

**EXECUTIVE COMMITTEE REPORT:** **Scott Fabian**

None.

**FINANCE COMMITTEE REPORT:** **Rob Sproul**

None.

**PERSONNEL COMMITTEE REPORT:**

None.

**GRANTS/SPECIAL EVENTS COMMITTEE REPORT:**

None.

**SEARCH COMMITTEE REPORT:** **Joe Luckino**

None.

**PLANNING COMMITTEE REPORT:** **Jim Mavromatis**

Ms. Jamie Zawila of RRS spoke on the solid waste plan history. The non-binding advisory came back from the OEPA with no key discrepancies found, which means the Plan is approvable as written. They did offer opinions/suggestions. Working with the JBGT staff and Attorney Bauer she has gone through and revised the Plan. What was just sent out by email to the Board includes those changes. She reviewed key points in a 3-page summary provided. She explained the Plan is on course for managing the Authority waste stream and meeting its goals. Moving forward we are looking to increase the residential commercial diversion goal, which is at 3%, with the State goal 25%.

Discontinued and added programs for this planning period are listed on the table on page 1. The first three programs were not active due to the lack of curbside programs. The fourth program Infrastructure Study for Alternative Management methods was for looking at different alternative methods, since we have decided that Jefferson/Belmont will continue providing services and moving forward on the current path that will be discontinued. The fifth being discontinued is the Quarterly Newsletter. This is due having more effective means of communication reaching broader audiences, mainly the Facebook page, which is probably one of the top in the State as far as followers. The program being added is the Recycle Right Outreach Campaign, having a targeted focus for education and outreach to help combat contamination at the drop-off sites.

There were some challenges for meeting diversion in the two counties, the low cost of disposal, and high cost of recycling/processing, and the commodity values being very low. Those key challenges will remain in the upcoming 5 years, it does help a lot that the Authority is very a service-oriented District.

Revenues and Investments were reviewed, the four main funding sources are very diversified for collecting and funding programs moving forward. Page 2 shows a table that gives a summary of the programs and expenses as outlined in the Plan, with 2017 the baseline year. The chart at the bottom shows the planning period fund balance. Narrative language of flexibility was added

across the programs to allocate funding flexibility across those program categories, should the Authority need that in the future.

The Goals 1-10 listed on page 3 are goals outlined in the 2020 Ohio State Plan, and ones the Authority should be achieving or working towards. She reviewed and explained the Goals listed to the Board. With the 2020 State Plan the District can have an 80% access within each County, which is done currently with the drop-off recycling program. The Authority currently has 114% in Jefferson and 95% in Belmont. Goal #2 is regarding collecting data from the large Commercial Sector in both Counties, which is a challenge due to non-reporting by those large businesses/industries. Issues include big box chain stores bailing their own and not reporting, business staff changes, multiple shifts, business closings, businesses sold, and uncertain contact persons. She is hoping to capture some of that data in the future and bring that percentage up. Some big box stores such as Walmart do now report to the EPA and that data is included. 2020 data will be affected by Covid-19. The Goals under #6 are all met. Yard waste and scrap tires strategies have been updated since the Plan was sent out to Board members.

Ms. Zawila stated that Mr. Bauer made a suggestion for siting strategy, that it needed to be more state of the art, and that he plans on handling that through the public comment period. After Public Comment Period the Board will take a look at the Plan, consider the comments, and can make adjustments. With 4.0 the OEPA offered the language, most of which were in the first few chapters. Mr. Bauer had also identified sections that were misstated and not representative of the ORC exactly, and he recommended adding disclaimer narrative in the SW Plan that the EPA offered that language, which she said he will also add during public comment period.

Mr. Dawson asked about the open dumping enforcement on page 2 showing all zeros. Ms. Zawila stated it is written in as a program but has no expenses and can removed if they wish. Mr. Fabian explained that years ago the County Commissioners had asked the Authority to pay for litter enforcement officers, but at the time didn't have the funding available to do so. The officers do not report to the SW Board, they report to their Sheriff. That program is left in the Plan in case a day comes that the officers would report directly to the Solid Waste Authority rather than the Sheriffs and funding can be added. The Authority did purchase vehicles for them to use. Leaving it in Plan allows flexibility if there comes a time where they can report to Authority and funding can be considered. The vehicles do not have JGBT on them, they refused to allow it, they have only the Sheriff's emblems on them. The deputies currently do minimal hours for illegal litter/dumping with investigations, issuing citations, and conducting cleanups. They are mainly road deputies for the Sheriff's Departments. The Authority also purchased cameras for them to be able to use for dumping, Ms. Petrella stated 3 of the 5 cameras are still working.

There were two programs that had modifications. Mr. Mavromatis reported there were two issues that came up during the review. The Disaster Debris management, for which they added "if funding permits." The second was the County Assistance in the Plan, it was narrow, and they chose to broaden that paragraph (both on page 136 and 137). The Planning Committee had no issues with the changes at their meeting.

Mr. Fabian stated that at a previous October Committee meeting it was discussed that the Jefferson County Health Department would get \$125,000 last year and \$125,000 this year. As you can see in the Plan the amount will be reverted back to the original amount. In this Plan it states \$80,000, but a few months ago when the Budget was done the

Board voted on the amount to be \$75,000. He recommends for clarification to have the language mirror the contract which states “up to” that amount in the Contract. Members had no questions.

Ms. Zawila spoke on the timeline of the Plan, she revised it due to the editing pushed back with the public notice being issued on October 19<sup>th</sup>, the 30 day public comment period beginning October 23<sup>rd</sup>. She stated if any Board members have any edits to get them to Executive Director by October 16<sup>th</sup> at noon. This is to allow staff to print off 4 hard copies and get them to the two County Commissioners offices and the two JGBT offices. After the 30 day comment period the hearings will be held. Then the Board will have the opportunity to revise the Plan, make edits and come together to adopt the Plan at a Board Meeting. Once adopted the ratification process begins, mailing Resolutions to the Townships and Municipalities for approval. Once Resolutions are received the Board meets and ratifies the Plan to submit to the OEPA. The EPA then reviews the Plan for approval. It is on track for approval and has been strengthened with the changes discussed.

The Board will need to certify today that the contents in the Plan are true and accurate to the best of their knowledge. Mr. Fabian read the Certification to the Board.

A motion to accept and sign the Certification for the Solid Waste Plan was made by Mr. Dawson, seconded by Mr. Echemann. **Vote: All said Aye. Motion carried.**

Mr. Krajnyak asked about industrial businesses not reporting. Mrs. Zawila explained it is not required for them to, it is voluntary on their part to report to us. Gathering that data, it is very time consuming, with a lot of leg work to capture those numbers. Other Districts reporting a higher percentage have businesses that are supportive and sending in that data. Local industries are not or may not be able to get numbers from their hauler. The voluntary part is the challenging part of it, there are no incentives for them to do so. It just a lot of time. Other Districts that do reach that 25% goal have the commercial sector to help reach it, including composting yard waste data that can really increase the diversion rate, which our district does not have facilities large enough to do that with. Difficulty in collecting the data and incentives were explained by Ms. Zawila and Ms. Petrella.

With no question Ms. Zawila thanked Board and appreciated the fact that the Authority Attorney Albin Bauer looked at it as well and helped sharpen it.

#### **LANDFILL REPORT:**

Terry Bell reported for the Health Department that in August there were 13 odor complaints, 5 of which in one day, due to the Landfill working on a new cover on. In September there were 18 scattered complaints.

#### **OLD BUSINESS:**

None.

#### **NEW BUSINESS:**

Mr. Irvin gave praise to a couple of the Authority drivers, whose names he does not remember. He stated last month they came to service St. John Central school in Bellaire for the paper, going an extra mile to help the maintenance at the school by helping him carry out all of the remaining old books without being asked to do so. He wanted to give them praise for doing so and that it was very much appreciated.

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Next meeting set for Monday, November 9, 2020 at the JB Green Team office in Steubenville at 5:30PM.

**ADJOURNMENT:** With no further business to come before the board, the meeting was adjourned at 6:16 pm. with a motion by Mr. Sproul and seconded by Mr. Mavromatis.

ATTEST:

  
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Scott Fabian, Chair

  
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Robert Sproul, Secretary