

**JEFFERSON BELMONT REGIONAL SOLID WASTE AUTHORITY
MINUTES FROM REGULAR MEETING OF FEBRUARY 8, 2021**

ROLL CALL:

PRESENT: Mike Bianconi, Chuck Dawson, Jerry Echemann, Scott Fabian, Andrew Henry, George Irvin Jr, Robert Krajnyak, Mark McVey, Mitch Morelli, Domenick Mucci, Rob Sproul

ABSENT: John Davies, Tony Kolanski, Joe Luckino, James Mavromatis,

OTHERS: Anita Petrella, Dave Hays, Natalie Lysle, Alisha Teramana, Louise Holliday, Tony Morelli

A quorum being present, Chair Scott Fabian called to order the regular meeting of the Jefferson Belmont Regional Solid Waste Authority Board Via Zoom at 5:33PM on, Monday, February 8, 2021.

MINUTES: A motion to approve the January 11, 2021 Reorganizational meeting minutes was made by Mr. Mucci, and seconded by Mr. Dawson. **Vote: All said Aye. Motion passed.**

A motion to approve the January 11, 2021 Regular Meeting minutes was made by Mr. Mucci, and seconded by Mr. Echemann. **Vote: All said Aye. Motion passed.**

STAFF REPORTS:

Fiscal Report: Dave Hays

Mr. Hays reported revenues in January of \$207,710.16, with expenditures of \$126,092. and net income of \$81,617.83.

Non-Payroll Expenditures were reviewed with no questions.

Apex Tonnage Landfill report showed In-District Tonnage of 13,420.71, Out-Of-District tonnage in State was 9,472.39, Out-of-State Tonnage was 92,328.82. for total 115,221.92 tons yielding revenues of \$170,858.72.

A motion to accept the fiscal officer's report and approve Expenditures for January 2021 was made by Mr. Krajnyak seconded by Mr. Sproul. **VOTE: Unanimous, Yea, by roll call. Motion passed.**

Mr. Hays explained that Anita Petrella was an employee prior to becoming the Executive Director. Part of her initial compensation package was to start at \$72,000 and the Board agreed to give her an extra week of vacation over the normal employee allotment. Last month she reached her 8 year anniversary, and according to the Policy Manual that would move an employee to three weeks receiving an additional week per year. In his mind she would now get four weeks of vacation based on that. The minutes in 2017 reflect the Boards agreement to the salary and one additional week, but did not speak to the anniversary dates. Members discussed. Mr. Mucci suggested using the Committees prior to bringing things to the Board. Mr. McVey explained that Mr. Hays did speak to him regarding this matter this morning, and that the issue is that there was supposed to be an Addendum to the Contract, which it turns out was never done by the Authority's former attorney. Mr. McVey asked for a motion for current attorney to create an Addendum specifying what happened those years ago to clear up any issues. Mr. Bauer stated written documentation should be done and that it also should be reflected in the Contract. More discussion followed.

Mr. Echemann made a motion to grant the fourth week of vacation to Anita Petrella as previously agreed by the Board and have the Addendum written up by Mr. Bauer and also have it be part of her official Contract. Seconded by Mr. Dawson. **Roll Call Vote: All said yes.**

Director's Report: Anita Petrella

SW Plan Update

Ms. Petrella explained that nine (9) Resolutions have been received to date and are expecting more being signed soon. She has spoken to many Trustees who plan to sign and send in their approvals. She asked Board members to speak to anyone they know to get them done prior to the March 28th deadline because non-responders will count as negative.

Health Department Contract

Ms. Petrella stated she had emailed the Jefferson County Health Department Contract for the Board members to review. Everything looks fine to her and she plans to give it to Andrew Henry to take to his Board to sign if no one has any objections. None were given.

Community Collections

Ms. Petrella explained the issues with manual labor workers in both Counties to schedule the Collections. In Jefferson there will be no help from EOCC and no Community Service Workers from the Courts due to Covid-19. Because of this the collections will be different this year, they will be held one day only on Thursdays, which is the best day schedule wise for the Authority drivers to be able to assist at them. Office staff and drivers will be at all of the Collections. There will be a tire trailer at each one of those except for Brush Creek, with their usual low volume they will share their tire trailer with Knox Township on the same day. Residents can take tires to Knox that day or another collection held on a different day. The roll-offs for bulk will be at both townships that day. In Belmont County there will be no assistance as well from CCAP, Tammy has been talking to Liberty tire since Lasting Mulch doesn't want to go all the way to Belmont county due to their drivers being off due to the Covid-19. In Belmont there will be a one (1) maybe two (2) day Collection for tires. If the tire trailer fills up fast on the first day, then they can schedule for the following day as well. Ms. Petrella explained that the goal of the Authority Collections are to decrease them over the years. For the Electronics and TV's, the business Infinite is now open in Wintersville for residents to utilize. Like last year the Authority is unable to schedule an electronics collection truck from them due to Covid-19. She has already sent the Cleanup Schedule for Jefferson to the Board, Belmont is not yet complete.

Mr. Krajnyak said he spoke with different entities including Martins Ferry about passing their resolution. Members discussed the different Townships to contact. Mr. Bianconi talked about the difficulty in getting the cleanup dates scheduled with the Belmont Townships, and said he would reach out to them to urge scheduling soon. Mr. McVey talked about some Townships being reluctant to do them like York Township. He explained a previous coordination between Powhatan Point, Dwayne of Shadyside Cartage and the JBGT years ago to do a collection, Powhatan Point provided a backhoe to assist. He suggested that Mrs. Shepherd reach out to York Township, Powhatan Point, and Dwayne to see if they would want to coordinate like before. Ms. Petrella stated she meet with Dwayne last week and he would be happy to do some but not all of the Belmont Collections.

ADR for 2021

Ms. Petrella stated an estimate to do the Annual District Report (ADR) this year was received from Jamie Zawila of RRS who did the ADR last year and wrote the SW Plan this year. Jamie hadn't worked with Authority for over 8 years so some things were unknown to her in regards to last year's ADR information. Ms. Petrella stated she has been trying to get survey responses for Industrial increased. Many such as Walmart, Krogers and Dollar General do their own recycling programs through corporate offices. Ms. Petrella stated she was recently asked about Ms. Zawila

stating at a Board meeting that it was only at 3% at the time, Ms. Petrella explained that our two Counties are lacking in new industry so it is difficult to increase that percentage. She has been gathering information from Interstate Batteries, Lytton's, Kimble's, Kirts Brothers, and there is a possibly of a couple of composters coming on board in the future in Belmont. They have brought 3% up to 11.3 %. Voto Manufacturing recently provided their data to be included. She has tried to find industries to gather their data and has had to contact many little industries because many of the large industries are now gone. Last years survey responses were low due to Covid and Ms. Zawila is trying to get them increased this year to show more of the industrial amounts recycled that the JBGT does not handle. Ms. Petrella stated there was another section that stated the JBGT had zero contact with local officials, which was not the case. JBGT staff often work with local officials on its activities including the cleanup collections. Mrs. Holliday also attends meetings but was paying out of pocket to attend, which will now be paid by the Authority for record purposes. Ms. Petrella stated we just don't have the volume in our two Counties to reach that 22%. The estimate for Jamie Zawila of RRS to do this years ADR is \$6,200. She is currently without an Intern which is why the cost is higher than last year, however it will go down if she is able to find an intern to work at a lower hourly rate. The price includes mailings, follow ups, etc.

A motion to hire Jamie Zawila of RRS to do this years ADR was made by Mr. Mucci, seconded by Mr. Irvin. **Vote by Roll call: All said Yes.**

Ms. Petrella informed that Board that she was recently asked about the increase of 47% in administrative costs from 2020 to 2021. She explained that the Authority paid the Government Policy Group (GPG) \$72,000 and incurred \$66,000 in legal costs which are under administrative in the Budget, so that increase was not due to JBGT employees. She spoke briefly about the GPG benefits to the Authority.

EXECUTIVE COMMITTEE REPORT: Scott Fabian

None.

FINANCE COMMITTEE REPORT: Rob Sproul

None.

PERSONNEL COMMITTEE REPORT: Mark McVey

Mr. McVey stated they did not meet but he did speak with Dave regarding the issue with the week of vacation for the Director already discussed.

PLANNING COMMITTEE REPORT:

None.

GRANTS/SPECIAL EVENTS COMMITTEE REPORT: Mike Bianconi

None.

SEARCH COMMITTEE REPORT:

None.

LANDFILL REPORT: Andrew Henry

Mr. Henry reviewed the reports provided to the Board stating it was a good report. For January there was only one (1) odor complaint, so it is trending down. Municipal waste tonnage was up slightly, a gradual incline since August, and C&D tonnage holds steady at about 34,337. There were no real spikes, the MSW continues to go up gradually but it is nothing significant. There were no violations issued. No questions by the Board.

OLD BUSINESS:

Mr. Bianconi talked about the cameras discussed last month for the dumping at the Recycling sites. He reported that he looked into a company and emailed information earlier today, with an estimate he would like to recommend to the Board. He explained these are similar to what police departments use, one is a license plate reader camera and one is for clearer images at night. The company is RECONEX, and for two (2) cameras it would cost \$1,500 to purchase and \$2,100 then about \$20 a month to run them. Adding if work well they could get two more down the line. They can be hung up almost anywhere or even placed in an old vehicle parked at a site, someone provided him with some good ideas for placing them. They are a wireless feed and can be sent to where or who the Board wishes, a local police department or one of our cell phones. The Board discussed the issue with dumping at the drop-off sites, and the out of town people using the bins for disposal of garbage, then residents removing some non-acceptable items to try to help.

Mr. Bauer stated that some other Solid Waste Districts in Ohio have lots of success with these types of cameras to cut down on contamination, and that they are doing it in conjunction with an enforcement officer to help put teeth into cracking down on that behavior. The cameras provide some kind of evidence that can be documented for following up for hopes of cracking down on illegal dumping at the drop-off sites.

Mr. Bianconi stated any cameras used must work at night and be clear like these ones.

Mr. Dawson made a motion to purchase the two cameras as recommended from RECONEX and try them out. Mr. Bianconi seconded. **VOTE by Roll call: All said Yes.**

NEW BUSINESS:

None.

Next meeting set for Monday, March 8, 2021 at the Jefferson JBGT building or via Zoom, TBA.

ADJOURNMENT: With no further business to come before the board, the meeting was adjourned at 6:25pm.

ATTEST:



Scott Fabian, Chair



Mike Bianconi, Secretary