

**JEFFERSON BELMONT REGIONAL SOLID WASTE AUTHORITY
MINUTES FROM REGULAR MEETING OF MARCH 11, 2019**

ROLL CALL:

PRESENT: Terry Bell, Mike Bianconi, Jerry Echemann, Scott Fabian, Barbara Godwin, George Irvin Jr, Tony Kolanski, Joe Luckino, James Mavromatis, Mark McVey, Domenick Mucci, Frank Petrola, Rob Sproul

ABSENT: Chuck Dawson, Robert Krajnyak,

OTHERS: Anita Petrella, Dave Hays, Natalie Lysle, Tammy Shepherd, Gus Kayafas

A quorum being present, Vice Chair Mark McVey called to order the regular meeting of the Jefferson Belmont Regional Solid Waste Authority Board at the Steubenville City Hall Pugliese Room, 115 S Third Street, Steubenville, Ohio at 5:30PM on, Monday, March 11, 2019.

MINUTES: A motion to approve the February 11, 2019 regular monthly meeting minutes was made by Mr. Mavromatis and seconded by Mr. Mucci. **Vote: All said Aye. Motion passed.**

Dr. Petrola entered the meeting.

STAFF REPORTS:

Fiscal Report:

Mr. Hays reported revenues for \$282,201.21, with expenditures of \$115,282.08 and net income of \$166,919.13.

Non-Payroll Expenses were reviewed with one question from Mr. Bianconi regarding Contract Fees, Belmont County Treasurer, Real Estate Taxes. Mr. Hays explained the Authority has to pay it, apply for exemption, then the State reimburses for it.

The Apex Tonnage Report was read by Mr. Hays, showing 6,195.63 In-District tonnage; 9,806.06 Out-of-District tonnage; 77,345.44 Out-of-State tonnage; with a total of 93,347.13 tons for \$141,825.91 in landfill fees.

A motion to accept the fiscal officer's report and approve Expenditures for February 2019 was made by Mr. Mucci and seconded by Mr. Bell. **VOTE: Unanimous, Yea, by roll call. Motion passed.**

Permanent 2019 Appropriations

Mr. Hays explained the estimated revenue is conservative to make sure there is enough inflow. He would be paying for Collections out of the General Fund this year instead of the Rates & Charges as advised by the Attorney. He explained the Under Contract Fee Fund briefly for new members. There is \$200,000 transfer budgeted to the Capital Reserve Fund to build up Capital Reserve Fund for future truck purchases. The Rates & Charges Fund projecting a \$573,000 deficit which is subsidized by the General Fund for the Recycling Programs. The Capital Reserve Fund had a \$313,000 carryover and budgeting a \$200,000 transfer. Also put an Appropriation for \$270,000 just in case there is a need for a new truck.

Ms. Godwin asked about the paper recycling listed as Jefferson County only on the report, not including Belmont. Mr. Hays apologized it is combined and he has corrected the name.

Motion to accept Permanent 2019 Appropriations presented was made by Ms. Godwin, seconded by Mr. Bell. **VOTE: Unanimous, Yea, by roll call. Motion passed.**

Executive Director's Report:

Director Anita Petrella reported that the Truck that was wrecked was still being repaired and they have been lucky so far that the old Mac has been sustaining them in since Christmas Eve. CORSA is paying \$65,000 for the repairs; a whole new cab is being put on the truck. If the old Mac breaks down they may have to rent or buy one. Anita Petrella stated Mr. Gus Kayafas would be giving an update to the Board when he arrives.

EXECUTIVE COMMITTEE REPORT: Scott Fabian

None.

FINANCE COMMITTEE REPORT: Rob Sproul

None.

PERSONNEL COMMITTEE REPORT: Mark McVey

None.

PLANNING COMMITTEE REPORT: Jim Mavromatis

None.

GRANTS/SPECIAL EVENTS COMMITTEE REPORT: Barbara Godwin

Ms. Godwin provided the Board a list of the 2019 grant applicants and explained the Committee met just before the meeting and discussed the Grants. Some had issues, four (4) were excluded from applying this year because of not spending their funds they were awarded last year (2018); reminding the Board that the Comprehensive Grants in 2018 were not fully funded because they didn't have enough funds to go around, so they had partially funded them to allow more grants to be awarded. Had those who did not spend their 2018 funds not applied; the other grants may have been fully funded and better completed.

Mr. Fabian entered the meeting.

Ms. Godwin stated two (2) of the 2019 applicants had included labor and fuel costs under Authority Funds; those amounts were deducted from the amounts they requested. Three (3) did not seem to have a recycling component in the applications; and were not awarded for that reason. The Committee recommends funding the remaining applications for a total of \$54,520. Mr. Mavromatis stated he was told an application was mailed in by the City of Steubenville, but noticed they were not listed as having applied. Staff would check their email records. Ms. Godwin stated they spoke about it just before the meeting and if it had been missed it could be approved tomorrow and included with those funded.

Mr. Sproul made a motion to approve the recommendation of the Grants Committee to fund the 2019 Initiative Grants, seconded by Dr. Petrola. **VOTE: Unanimous, Yea, by roll call. Motion passed.**

SEARCH COMMITTEE REPORT: Terry Bell

NEW BUILDING UPDATE: Gus Kayafas

Mr. Kayafas gave an update to the Board stating the project is out for bid, they had a Pre-Bid Meeting a few weeks ago at the site with about four (4) bidders present. It was not a mandatory attendance meeting, he distributed some drawings and answered questions, and since then have distributed one addendum and there will be another going out tomorrow, clarifying some things that contractors had questions on. All bids are due this Friday at 10AM at his office. He explained how he does not have an exact list of contractors due to many Plan Rooms having the drawings, from their contractors do their take-offs, so it is difficult to know exactly who those bidders are. He is aware of seven (7) contractors because he sent drawings directly to them, but does not know if they will all submit a bid, if at least three (3) are received it would be good. Mr. Kayafas then discussed the budget, it was 1.1 million dollars in December, but since then they have completed the construction drawings and the amount has been increased for several reasons; the soil conditions (boulders), increase due to Prevailing wage, about a 20% increase in wage costs; added employee parking area, prepped for future loading dock, adjustments in the concrete footings, provisions for water detention and storm water management system. The project is now estimated at about 1.38 million. There is an alternate in the drawings to line the inside garage truck storage area with a metal panel for about \$35,000. He provided a set of the plans to the Executive Director. He also had what he called a project manual which included specifications for the materials, instructions to bidders, sample contracts, bid forms, and some criteria on prevailing wages. He then explained prevailing wages, and that the records would be kept by Anita Petrella, 809 Local was present at the pre-bid meeting and will provide assistance. Most contractors bidding have dealt with prevailing wages.

Mr. Mucci explained that from his previous experience in Regional Planning the Authority would be responsible for verifying those records, job site interviews, and making sure the signs are posted. Mr. Luckino asked Mr. Kayafas who would be responsible for getting the Lean Wavers, etc. Mr. Kayafas stated he would, and he and Ms. Petrella would coordinate the payments. Mr. Kayafas then discussed steps for the process. Ms. Petrella asked the Board if they wish to approve now moving forward (on anything within 10%) after the bid openings on Friday or schedule a Special Board Meeting to look at the Contractors. Board members discussed, with possibly combining it with an early April Board meeting, then decided to hold a special meeting on Monday, March 25th at 5PM, location to be decided, possibly in Tiltonsville Council Chambers.

Mr. Mucci made a motion to hold a Special Board Meeting on Monday, March 25th at 5PM for consideration of the bids for the new building, with location of the meeting to be determined. Seconded by Mr. Bell. **VOTE: All said Aye, motion passed.**

LANDFILL REPORT: Dr. Frank Petrola

Dr. Petrola stated there were less calls this month, 45 calls in February with 4 from Hopedale, which mostly were about Oil & gas not Apex. March so far had 14, 1 person was 21% of the call. During February and March there has been Horizontal Well work being done. Dr. Petrola stated the Jefferson County Health Department has spent \$95,000 in costs on Apex Landfill, not including administrative, just on sanitarians. His staff member Annette Stewart will be in attendance at the April Board Meeting to address the Board regarding this. She will be added to the Agenda.

Mr. Bell made a motion to accept Dr. Petrola's report, Mr. Mavromatis seconded.
VOTE: All Said Aye, motion passed.

OLD BUSINESS:

None.

NEW BUSINESS:

Mr. Mucci asked about the Collections and the increase in costs. Ms. Petrella reported there was an increase in costs for the electronic collections, she did check with a couple other companies for prices and they were even more expensive. One previously used years ago was three times more expensive. CRT type TV's are now be billed by the pound, but the Authority will keep to the \$10 per TV charge to residents this year. Some items for the Household Hazardous waste collections will be more this year also.

Next Regular Board meeting set for Monday, April 8, 2019 at the Bellaire Public Library at 5:30PM.

ADJOURNMENT: With no further business to come before the board, the meeting was adjourned at 6:15 pm by a motion from Mr. Sproul, seconded by Dr. Petrola. **VOTE: All said Aye.**

ATTEST:

Mark McVey, Vice Chair

Mike Bianconi, Secretary