

**JEFFERSON BELMONT REGIONAL SOLID WASTE AUTHORITY  
MINUTES FROM REGULAR MEETING OF AUGUST 14, 2023**

**ROLL CALL:**

**PRESENT:** Scott Fabian, Mike Bianconi, Bob Baird, Chuck Dawson, Scott Fabian, Andrew Henry, Robert Krajnyak, James Mavromatis, Rob Sproul, Jerry Echemann

**ABSENT:** Tony Kolanski, Dan Lima, Mitch Morelli, Joe Luckino, George Irvin, John Davies

**OTHERS:** Anita Petrella, Scott Renforth, Tammy Shepherd, Sharon Malin

A quorum being present, Chair Scott Fabian called to order the regular meeting of the Jefferson Belmont Regional Solid Waste Authority Board at the JB Green Team building, 67895 Pickering Road, St. Clairsville, Ohio at 5:30 PM on, Monday, August 14, 2023.

**MINUTES:**

A motion to approve the July 10, 2023, regular monthly meeting minutes was made by Mr. Krajnyak and seconded by Mr. Mavromatis. **Vote: All said, Aye. Motion passed.**

**STAFF REPORTS:**

**Fiscal Report: Scott Renforth**

Mr. Renforth started off by thanking everyone for the opportunity and for becoming a part of the JB Green Team family. He reported on the July operating statement. Revenues for the month of July were \$328,594.69, with expenditures totaling \$196,168.77, and net income of \$132,425.92.

Mr. Echemann entered the meeting.

Mr. Renforth reviewed the Apex Tonnage Report for July which reflected 12,658.58 In-district tons, 4,077.40 Out-of-district tons, and 120,760.57 Out-of-state tons, for a total tonnage of 157,496.53 which generated fees of \$241,954.22.

A motion to accept the fiscal officer's report and approve Expenditures for July 2023 was made by Mr. Echemann and seconded by Mr. Dawson. **VOTE: Unanimous, Yea, by roll call. Motion passed.**

Mr. Renforth stated that he has rates and charges to discuss. It is that time of year when the board needs to sign on the rates and charges for 2024. It has been a \$2 charge on improved parcel for the last several years which yields \$145,000 per year. If there are no changes to be made, then the charges will remain the same. Mr. Renforth stated that he is asking the board if they would like to keep the parcel the same at \$2.

A motion to keep the parcel the same for 2024 at \$2 was made by Mr. Krayjnyak and seconded by Mr. Echemann. **VOTE: Unanimous, Yea, by roll call. Motion passed.**

**Director's Report:**

Ms. Petrella stated that she has a couple of things that came up since the agenda was written, she would like to talk about this first. She received a letter from Jeff Vaughn, that discusses the drainage issue at the Belmont office after he looked at the building on Thursday and talked to staff about the drainage issue. Ms. Petrella read the letter that stated Mr. Vaughn would provide

professional engineering service for the surface drainage issues for the St. Clairsville office. With the standing water around the building, there is a need for drainage. The letter states that they will provide services because the drainage system on the north and south sides of the building does not drain the rainwater. The rainwater needs to be redirected off the roof so it will drain away from the building. A few estimates to fix the drainage issue came in where they wanted to pass water over private property, on Richland Township right of way, or ODOT right of way. Some options do not appear to be feasible because of private property constraints. A permanent drainage solution will require discussion, the preparation of drawings, permit applications, and hopefully an approved adjoining roadway drainage system. Mr. Vaughn will complete the job described for a lump sum of \$5,000. Ms. Petrella stated the engineer will tell us what we need to do and what the proper way is to do it. He will draw it up then we must get estimates based on what the engineer says is required. The \$5000 will pay for the engineering firm to work up the plan of what needs to be done to do it correctly. Mr. Fabian stated that Jeff will draw up the plans and he is aware of the drainage problems on route 40 and Richland Township. It will be the responsibility of the state not us to solve the drainage problem even though we would be adding to the problem and it will be the state or township's responsibility to come up with a solution.

A motion to hire Jeff Vaughn at \$5,000 for the plans to manage the drainage issue was made by Mr. Sproul and seconded by Mr. Krajnyak. **VOTE: Unanimous, Yea, by roll call. Motion passed.**

Ms. Petrella stated that she was talking to Tammy and the upgrades to the Belmont office have been put on the back burner. The plans to make a conference room are on hold until the outside is complete and the replacing of the oil heat by installing the new natural gas radiator heaters in the Belmont garage. Ms. Petrella asked if we could go ahead with the heaters now with winter coming or wait until spring. The heaters are approved and to move forward with the heating system now is approved. The approval is based on Jeff Vaughn so that the gas line does not interfere with Jeff's drainage plans. The two heaters are already approved but would like to get the process started. We have two bids to install two natural gas units. \$19,450 Dvorak and Son Heating, Cooling, & Plumbing and \$18,000 Pacifico Heating and Cooling LLC. We will see what the gas company says and go from there.

Ms. Petrella said that Scott Renforth, our new fiscal officer, is a great guy and very nice to work with. He has been in our office every day since he started. Sharon and Louise have been busy with back-to-school events in the evenings and weekends. We have bins at the Jefferson County Fair. We are not there in person, only on election years, but we have presented there with our bins.

Ms. Petrella stated that she wanted to give us an update on our new driver, Ron Ramsey, so you know he is gainfully employed and where his training is. He ran 2 days a week, twice, Tuesday and Thursday in the rear packer in Belmont. We have had guys with health issues, but they are not off on long-term, and they have been having follow-up doctor's appointments. He drove the front loader at least twice a week when Paul and Shawn were on vacation. He operates the uploader at the cell or yard, where we have the piles of recycling behind the water department on RT 43. He has been with Glenn, freeing Carl to change the oil and filters on the compactor and uploader. This is the kind of stuff Carl has not had time to do because he ran the route in Belmont for 3 weeks, as a driver. Ron has been able to run the uploader which frees up Carl to do the other stuff. We replaced 24 lids and 12 rods on our bins. We are starting a project to paint the blue geoses which are the trailer for the Stock Pantry. I have offered Ron to Mrs. Shepherd

anytime she has an issue. Ron has come to Belmont twice to help the resource officer clean up things. I have been keeping a log, so I can let you know that he is gainfully employed. He is a very nice guy, eager to learn, and a hard worker.

Mrs. Petrella stated that the Belmont Coordinator position is coming open, which is Mrs. Shepherd's position. She is going to retire on October 31st, after 19 years of service. I talked to Mr. Irvin, to see what he wants to do if she retires on October 31<sup>st</sup>. Mr. Irvin asked me if I would convey this information. We have to get her job on Indeed, that way we have 2 weeks to advertise the position, 2 weeks to interview, and 2 weeks to have the new coordinator with Mrs. Shepherd for training. Scott said he would ask the board tonight if they would give permission to start the process. This way, we will have time to get someone decent and train them before Mrs. Shepherd leaves. We are going to advertise on Indeed, Herald Star, Times Leader, Facebook, and the website. We have revamped the original job description that Clemans Nelson gave us back in 2007. With that said Ms. Petrella is asking the board if we can get the process started to advertise the position. There will be no additional cost because it will just be Mrs. Shepherd's salary.

A motion to accept the fiscal officer's report and approve Expenditures for July 2023 was made by Mr. Dawson and seconded by Mr. Krajnyak. **Vote: All said, Aye. Motion passed.**

Ms. Petrella stated that there is the 2023 Partner Conference which involves the Association of Ohio Recyclers, OALPRP, and SWANA. This conference is held every other year, where they do the partners conference, and it is in October. Louise is already on the board for OALPRP and Sharon has not even been here a year as an educator, I feel like it would be very educational for her to hear what they have to say. There is money in our education budget, a line item, we can use to pay for the conference. It is for two nights in Cincinnati. The conference cost is \$195 with a \$14.93 fee which is \$209.93. Plus, hotel rooms are \$170 a night.

A motion to send the educators to the conference in Cincinnati in October was made by Mr. Bianconi and seconded by Mr. Henry. **Vote: All said, Aye. Motion passed.**

Mr. Bianconi asked Ms. Petrella, "Are we still going to be running short on drivers and should we be looking for another part-time driver?" Ms. Petrella stated no not at this point and time unless someone gets sick again. We are fine with drivers right now but next year we will have three guys retiring. They are retiring in March, April, and August. So, after the first of the year, we will look at hiring more drivers.

Mr. Dawson asked, "is Kimbel required to give us notice when they start accepting stuff?" Ms. Petrella stated that is a good question, but Kimbel's is not moving dirt in St. Clairsville, everything is at a stop. When Kimble was at our meeting, he stated they would start taking our stuff in December. I do not believe he is required to notify us when they start accepting stuff. We do take things to Kimble's in Cambridge and Carrollton. We are hoping to dump some of our stuff right here in St. Clairsville, even though he is expensive. A gentleman from Waste Management came and talked to me this week and I took him to the cell. Waste Management is building a state-of-the-art operation in Neville Island, and they need our material. We pay \$100 a ton to take it to Kimble's, so I am talking to Waste Management about purchasing our stuff, but we have to haul it there.

The committee did not meet.

**FINANCE COMMITTEE REPORT: Rob Sproul**

The committee did not meet.

**PERSONNEL COMMITTEE REPORT: George Irvin**

The committee did not meet.

**PLANNING COMMITTEE REPORT: Jim Mavromatis**

The committee did not meet.

**GRANTS/SPECIAL EVENTS COMMITTEE REPORT: Mike Bianconi**

The committee did not meet.

**SEARCH COMMITTEE REPORT: Joe Luckino**

The committee did not meet.

**LANDFILL REPORT: Andrew Henry**

Mr. Henry stated that there have been no notices of violations issued to the Apex landfill. He said there has been more conversation in the last 2 months than there has been in his time, and we are closer than ever before to getting a violation. If they receive one, it would be the failure to maintain off-site odors. The odor test has detected odors 4 times, they have been very faint odors nothing that exceeds one. There have been 55 odor complaints in July. As of last week, they have had 20 complaints for the month of August. This is blamed on the weather. July is their worst time for odors over the last couple of years. It is weather, heat, and humidity. They have a strong system for tracking their loads. The waste is coming in from the East Coast, they have the boxes coded with a number and know where it comes from. They can track it down. The worksite has been an issue because it is too big, and they are not covered quickly enough. They are making some changes and hopefully, get it on track in a couple of months.

Mr. Henry stated that for the tonnage report for July MSW is 162,888.78 and the CD&D is 71,842.69. Mr. Henry added that when their office issues a notice of violations, the odor techs have to go out there to inspect the site. If people live near the landfill, they can call an 800 number if they smell an odor. This call goes to us and the EPA. They call at any time of the night, and they will explain the odor, and then our office goes out and investigates it. The problem is that the landfill is 35 minutes away and it is covered up before we get there.

**OLD BUSINESS: None**

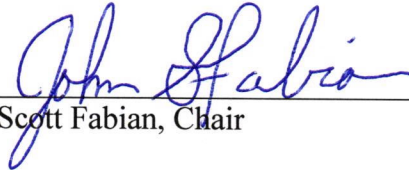
**NEW BUSINESS: None**

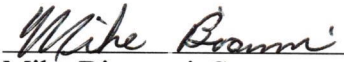
The next meeting was set for Monday, September 11, 2023, at 5:30 p.m. at the JB Green Team building in Steubenville.

**ADJOURNMENT:**

With no further business to come before the board, the meeting was adjourned at 6:02 p.m. by a motion from Mr. Mavromatis and seconded by Mr. Henry. **Vote: All said, Aye. Motion passed.**

**ATTEST:**

  
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Scott Fabian, Chair

  
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Mike Bianconi, Secretary